

Minutes of North Tooele Fire District  
Board Meeting  
Stansbury Park Fire Station  
179 Country Club  
Stansbury Park, UT 84074

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Date: April 17, 2024

Board Members present: Rick Pollock (Board Chair) (Excused), Mark Herrera, Steve Manzione, Scott Bissegger, Kurt Stephensen, and Daniel Boone (Alternate Board Member).

Staff present: Chief Kevin Nunn, Deputy Chief Jason Brown, Cassandra Ray, Jack Peck, Kaylee Moya, and Kim Clausing.

Others present: Dan Gans, Clint Wakefield, Jack Unsworth, Andrew Adams, Mike Frieden and Brandi Garcia (Online).

The board meeting of the Board of Trustees was called to order by Mark Herrera at 18:30

**Item 2 – Pledge of Allegiance** – Steve Manzione

**Item 3 – Approval of minutes**

Approval of February 10, 2024, and February 21, 2024, board meeting minutes – Motion to approve by Steve Manzione. 2<sup>nd</sup> by Scott Bissegger.

**Item 4 – New Firefighter Swearing-In Ceremony-** None

**Item 5 – Firefighter Recognition – award of certifications** – None

**Item 6 - Monthly Status Report by Chief Kevin Nunn**

- Call Volume
  - Last year on this date 377 Calls for Service
  - Current – 343, 147 since last Board Meeting (averaging 2.6 per day)
  - Overlapping call volume – 43 or 15.47% YTD
- Significant Events
  - Called to I80 for 29 Incidents
  - Chicken Coop
  - Carry Out Lower Oquirrh Mountain Road (Foothills)
  - Vehicle Fire at Flying J
- Accomplishments
  - Construction has begun.
  - Applications for Grants
  - Personal Protective Equipment - \$75,000 (FEMA)
  - Medium- Duty Rescue - \$425,000 (FEMA)
  - 2 Part-time Fire Inspectors - \$162,700 (FEMA)
  - Knox box Business Upgrades - \$263,00 (FEMA)
  - 3 more Paramedics - \$396,00 (SAMHSA)
  - WalMart - \$5,000
- Planning
  - Tabletop exercise for Wildfire Evacuation – tomorrow 4/19
  - Recruit Academy Graduation Ceremony on June 4<sup>th</sup>.
  - Community Day to celebrate CWPP on June 3<sup>rd</sup>.
  - Chipper Days and Dumpster Days are scheduled, and registration is on the website.
  - Field Days are all scheduled.

- Service Awards
  - Receipt of DPS Grant for Part-Time Health Coordinator
  - Receipt of BLM 2001 Freightliner Tender
  - Receipt of IAFC Grant to pay for our community day.
  - Department of Interior Population exercise – 23,000
  - Friday – Collective Invitation for Tabletop Exercise 0830 - 1330

**Item 7 – Fire Marshal Monthly Report**

Fire Marshal Buck Peck informed the Board of projects coming to the area and Incidents that have happened. 2,000 Homes coming to Erda within the next few years, Marriott coming to Lake Point, Service Fee for \$10,000 for Community entities for drafting sites, and 2 Arson Calls in 60 days.

**Item 8 – Grant Projects Monthly Report**

Grant Project Kim Clausing Informed the board of Grants going on in the district. CWDG, hired 2 Seasonal Employees. SAMHSA – Paramedic application for 3 more people. SAFER, currently have 9 Volunteer applications.

**Item 8 – Public Comment** – Brandi Garcia Commented that Dugway has a Pump Simulator that we can go out and train on.

**Item 9 – Bills Review**

- Steve Manzione presented the bills/bank registers and the financial statements for February and March 2024 which were reviewed by the board members. Steve Manzione asked if the board had questions, board had no questions.

**Item 10 – Contract Review** - None

**Item 11 – Old Business** - None

**Item 12 – New Business**

- Discussion regarding Utah State Firefighters Association memberships – The district will pay for membership if member is affiliated with us or on the Senior List.
- Discussion regarding tax rates on centrally assessed properties – 3 Year disbursement.

**Item 13 – Public Comment** – Brandi Garcia commented that the 22-24 EMS Cycle was 100%. Cassandra Ray informed the Board of our new hire for the Part Time Office Assistant.

**Item 14 – Action Items**

- Approval of USFFA memberships – Motion to approve Steve Manzione. 2<sup>nd</sup> by Kurt Stephensen, all approved.
- Approval of disbursement preference for tax rates on centrally assessed properties – Motion to approve by Scott Bissegger. 2<sup>nd</sup> by Steve Manzione, all approved.
- Approval of 2024 1<sup>st</sup> quarter bills (January, February, March) – Motion to approve by Scott Bissegger. 2<sup>nd</sup> by Kurt Stephensen, all approved.

**Item 15 – Board Calendar**

- April 17-18, 2024, Annual audit by Squire
- May 15, 2024, 6:30 Board Meeting, Stansbury Fire Station – Rescheduled for May 29, 2024
- June 19, 2024, 6:30 Board Meeting, Stansbury Fire Station - Rescheduled for June 20, 2024
- July 17, 2024, 6:30 Board Meeting, Stansbury Fire Station

**Item 16 – District Events**

- Fire Recruit Academy January – May 2024, hosted by NTFD.
- Paramedic school January – September 2024, provided by grant scholarships.
- April 19, 2024, IAFC Tabletop meeting
- April 24-27, 2024, Wildland pack tests and annual refreshers
- May 10-20, 2024, Spring Dumpster Days

- May 17-24, 2024, Elementary School Field Days – Contact Kaylee if you want to help.
- May 22-23, 2024, 2024 Spring Chipper Days
- June 3, 2024, 5:00PM Community Wildfire Public Event , Stansbury Park Fire Station
- June 4, 2024, 6:00 PM Fire ½ Class Graduation, Utah Fire Museum

**Item 17 – Public Concerns – None**

**Item 18 – Closed session - None**

**Item 19 - Adjourn Board Meeting** – Motion to adjourn by Steve Manzione. 2<sup>nd</sup> by Kurt Stephensen, all approved.

Adjourned: 19:34